



194 Bayville Road • Locust Valley, NY 11560 • 516.801.1458

PHOTOGRAPHER GUIDELINES

As a photographer permitted to shoot photos on Bailey Arboretum grounds, you agree to the following:

- All amateur and professional photo sessions require a permit.
- All permit requests are accepted on a “first come, first serve” basis.
- Commercial use of photographs or videos taken at Bailey Arboretum are prohibited without the written consent of Bailey Arboretum.
- Permits must be purchased per client, if shooting multiple clients in a day.
- If you wish to view the grounds prior to applying for your permit and our Admission’s Gate is open, you will be charged a \$5 Vehicle Use Fee to enter. The Admission’s Gate is typically open April 1- November 30.
- No drones, flower petals, confetti or helium balloons are allowed on the grounds.
- No people or camera tripods are allowed in/on any structures, walls, flower beds, trees, plants or ponds.
- Structures including benches, stakes, cones, etc. are not to be moved.
- Props used for photo shoots must be approved by the Event Coordinator one week prior to shoot.
- Equipment and props cannot be leaned against any trees or plants.
- No reservations can be made for specific areas and certain areas may not be accessible if an event is scheduled.
- Photo sessions are not permitted in the Children’s Habitat.
- Photographers must carry their client’s approved permit while on the grounds and present it to staff upon request.
- No tents or canopies may be erected.
- Vehicle (s) are not permitted on service roads and must be parked in the main parking lot. Driving onto service roads will result in removal from the premises.
- Alcohol is not permitted on the grounds at any time.

We value our relationships with photo shoot clients and photographers at Bailey Arboretum. It is important that our guidelines are adhered to for the safety of all. Failure to follow the above guidelines and directives given by Bailey Arboretum staff will result in dismissal from the grounds and can jeopardize future visits to Bailey Arboretum. No refunds/reschedules will be issued to those that do not follow guidelines.

Photographer’s Signature: _____ Date: _____